1. Establishment of Quorum
2. Adoption of Board Meeting Minutes: December 2018, January 2019
3. Team Representatives Report
4. Old Business
* Email vote conducted regarding two issues:
	+ Delay of first tuition payment due to government closure.
	+ Scholarships opportunities
* Key inventory / possible boat house key turn in
1. Coach’s Report
	* Winter Conditioning
	* Erg Sprints
	* PWCA Meeting
	* Shell shoe order complete
	* Ordering of Senior’s Oars (17 at $33)
2. Board Member Reports
* **President – Mark Eramo**
* Registration numbers (65) updated with VASRA.
* PWC/Oxford boathouse cleanup 9 Feb
* PWC ERG Sprints: 16 Feb.
* Coaching requirements?
* Return launches to water (NLT 17 Feb) & prep for season
	+ Two motors still out for repair
	+ Vote: additional launch motor not to exceed $2,300
* Stroke coach purchases (2 X $400). Approved earlier, needs to be completed
* Chinn Aquatics center reserved? (17 Feb)
* Ridesharing / carpooling coordination
* Launch driving coordination (see below)
* **1st VP (Fundraising) – Richelle Jones**
	+ Saver’s Drive income
	+ El Paso
* **2nd VP (Registration) – Elise Ferguson**
	+ Registration status
* **Treasurer – Mylene Talbert**
	+ Transferred PayPal balance of $2,777.44 on 4 Feb 19 to SunTrust account
* **Secretary – Shaun McMullan**
* **Director of Maintenance – Alan Stankovich & Ray Sutton**
* Paint Registration Numbers (6 launches)
* Paint Launch Numbers on bow and stern (6 launches)
* Weld transom (1-2 launches)
* Add wood transom plates (2 launches)
* Reinforce transom with Aluminum plates (6 launches)
* Sand and paint FP colors on bow (3 launches)
* Clean hulls (6 launches)
* **Director of Operations – Stuart Josephs**
* Key box establishment and key control
* Launch registration check
* Fuel Prep in conjunction with launch return
1. Key Volunteer Position Coordinator Reports
* **Rent a Rower Coordinator: Courtney & Adam Manne**
* **Volunteer Coordinator: Janelle Hatton**
	+ Need validation numbers of volunteering from VASRA based on updated numbers
* **Launch Driver Coordinator: Dale Casey**
	+ Spring Training dates for Team and VASRA (Mar 2, 9, 16?)
	+ Draft signup genius <https://www.signupgenius.com/go/508044DABAC29A1FE3-launch1>
* **Breakfast Coordinators: Danielle Eramo**
* **Away Regatta Coordinator: Mary Stankovich**
* **OLOC Reps: Ron Stouffer/Scott Phillips/Elizabeth Cappello**
* **Uniform/Spirit wear Coordinator: Lani McMullan**
	+ Registration shirts ordering / delivery timeline
	+ Spirit wear purchase / delivery timeline
* **Tag Day Coordinators: Jenn Terrillion**
* Preparation Status?
* Volunteer requirements?
1. New Business
2. Next Meeting: March 4, 2019; FPHS rm 1301