1. Establishment of Quorum
2. Adoption of Board Meeting Minutes: December 2018, January 2019
3. Team Representatives Report
4. Old Business

* Email vote conducted regarding two issues:
  + Delay of first tuition payment due to government closure.
  + Scholarships opportunities
* Key inventory / possible boat house key turn in

1. Coach’s Report
   * Winter Conditioning
   * Erg Sprints
   * PWCA Meeting
   * Shell shoe order complete
   * Ordering of Senior’s Oars (17 at $33)
2. Board Member Reports

* **President – Mark Eramo**
* Registration numbers (65) updated with VASRA.
* PWC/Oxford boathouse cleanup 9 Feb
* PWC ERG Sprints: 16 Feb.
* Coaching requirements?
* Return launches to water (NLT 17 Feb) & prep for season
  + Two motors still out for repair
  + Vote: additional launch motor not to exceed $2,300
* Stroke coach purchases (2 X $400). Approved earlier, needs to be completed
* Chinn Aquatics center reserved? (17 Feb)
* Ridesharing / carpooling coordination
* Launch driving coordination (see below)
* **1st VP (Fundraising) – Richelle Jones** 
  + Saver’s Drive income
  + El Paso
* **2nd VP (Registration) – Elise Ferguson** 
  + Registration status
* **Treasurer – Mylene Talbert** 
  + Transferred PayPal balance of $2,777.44 on 4 Feb 19 to SunTrust account
* **Secretary – Shaun McMullan**
* **Director of Maintenance – Alan Stankovich & Ray Sutton**
* Paint Registration Numbers (6 launches)
* Paint Launch Numbers on bow and stern (6 launches)
* Weld transom (1-2 launches)
* Add wood transom plates (2 launches)
* Reinforce transom with Aluminum plates (6 launches)
* Sand and paint FP colors on bow (3 launches)
* Clean hulls (6 launches)
* **Director of Operations – Stuart Josephs**
* Key box establishment and key control
* Launch registration check
* Fuel Prep in conjunction with launch return

1. Key Volunteer Position Coordinator Reports

* **Rent a Rower Coordinator: Courtney & Adam Manne**
* **Volunteer Coordinator: Janelle Hatton** 
  + Need validation numbers of volunteering from VASRA based on updated numbers
* **Launch Driver Coordinator: Dale Casey** 
  + Spring Training dates for Team and VASRA (Mar 2, 9, 16?)
  + Draft signup genius <https://www.signupgenius.com/go/508044DABAC29A1FE3-launch1>
* **Breakfast Coordinators: Danielle Eramo**
* **Away Regatta Coordinator: Mary Stankovich**
* **OLOC Reps: Ron Stouffer/Scott Phillips/Elizabeth Cappello**
* **Uniform/Spirit wear Coordinator: Lani McMullan**
  + Registration shirts ordering / delivery timeline
  + Spirit wear purchase / delivery timeline
* **Tag Day Coordinators: Jenn Terrillion**
* Preparation Status?
* Volunteer requirements?

1. New Business
2. Next Meeting: March 4, 2019; FPHS rm 1301