1. Establishment of Quorum
2. Adoption of Board Meeting Minutes
3. Team Representatives Report
4. Old Business
* PWCA US Rowing registration & insurance renewed / FP Crew’s subprogram renewed as well
* Still awaiting response for additional fundraisers from school
1. Coach’s Report
2. Board Member Reports
* **President – Mark Eramo**
* Director of Operations vacancy – Stuart Josephs
* VASRA and Crew Council payments
* Launch motor status (#6 returned: receipt supplied. #2 turned in for work; #1 still under repair)
* Crew Handbook edits – target completion date January 7, 2019
* Parent (Rich Terrillion) idea for Pasta Parties at Montclair Country Club (fundraiser vs. volunteer)
* ERG purchases. Budgeted to purchase (2) at PWC Erg Sprints. Opportunity to purchase (1) now for $600
* VASRA Regatta Fee increases (members). Pending vote to increase fees to supporting rising costs.
	+ 1X: $5 -> $10
	+ 2X, 2-, 2+: $10 -> $14
	+ 4X: $15 -> $22
	+ 4+: $18 -> $22
	+ 8+, 8X: $32 -> $36
* Boathouse key inventory. At the last PWCA meeting the president wanted to reduce key issuance to no more than two per program.
* PWCA has shelved rack fee schedule changes. Rower fees under evaluation based on dock replacement costs.
* PWCA and PWRC issued last of lease / rental payments in December.
* PWC ERG Sprints: 16 Feb.
* **1st VP (Fundraising) – Richelle Jones**
	+ Donation letters
* **2nd VP (Registration) – Elise Ferguson**
	+ Registration preparations and notifications
* **Treasurer – Mylene Talbert**
	+ Transferred PayPal balance of $5,180.15 on 4 Jan 19 to SunTrust account
* **Secretary – Shaun McMullan**
* **Director of Maintenance – Alan Stankovich & Ray Sutton**
* **Director of Operations – VACANT**
1. Key Volunteer Position Coordinator Reports
* **Rent a Rower Coordinator: Courtney & Adam Manne**
* **Volunteer Coordinator: Janelle Hatton**
	+ VASRA Volunteer Coordination Meeting 27 Jan 19
* **Launch Driver Coordinator: Dale Casey**
	+ Spring Training
* **Breakfast Coordinators: Danielle Eramo**
* **Away Regatta Coordinator: Mary Stankovich**
* **OLOC Reps: Ron Stouffer/Scott Phillips/Elizabeth Cappello**
* **Uniform/Spirit wear Coordinator: Lani McMullan**
	+ Winter conditioning shirt feedback
	+ Registration shirts plan / timeline
	+ Spirit wear plan / purchase / delivery timeline
* **Tag Day Coordinators: Jenn Terrillion (~Connie Mills)**
1. New Business
2. Next Meeting: February 4, 2019; FPHS rm 1301