1. Establishment of Quorum
2. Adoption of Board Meeting Minutes
3. Team Representatives Report
4. Old Business

* PWCA US Rowing registration & insurance renewed / FP Crew’s subprogram renewed as well
* Still awaiting response for additional fundraisers from school

1. Coach’s Report
2. Board Member Reports

* **President – Mark Eramo**
* Director of Operations vacancy – Stuart Josephs
* VASRA and Crew Council payments
* Launch motor status (#6 returned: receipt supplied. #2 turned in for work; #1 still under repair)
* Crew Handbook edits – target completion date January 7, 2019
* Parent (Rich Terrillion) idea for Pasta Parties at Montclair Country Club (fundraiser vs. volunteer)
* ERG purchases. Budgeted to purchase (2) at PWC Erg Sprints. Opportunity to purchase (1) now for $600
* VASRA Regatta Fee increases (members). Pending vote to increase fees to supporting rising costs.
  + 1X: $5 -> $10
  + 2X, 2-, 2+: $10 -> $14
  + 4X: $15 -> $22
  + 4+: $18 -> $22
  + 8+, 8X: $32 -> $36
* Boathouse key inventory. At the last PWCA meeting the president wanted to reduce key issuance to no more than two per program.
* PWCA has shelved rack fee schedule changes. Rower fees under evaluation based on dock replacement costs.
* PWCA and PWRC issued last of lease / rental payments in December.
* PWC ERG Sprints: 16 Feb.
* **1st VP (Fundraising) – Richelle Jones** 
  + Donation letters
* **2nd VP (Registration) – Elise Ferguson** 
  + Registration preparations and notifications
* **Treasurer – Mylene Talbert** 
  + Transferred PayPal balance of $5,180.15 on 4 Jan 19 to SunTrust account
* **Secretary – Shaun McMullan**
* **Director of Maintenance – Alan Stankovich & Ray Sutton**
* **Director of Operations – VACANT**

1. Key Volunteer Position Coordinator Reports

* **Rent a Rower Coordinator: Courtney & Adam Manne**
* **Volunteer Coordinator: Janelle Hatton** 
  + VASRA Volunteer Coordination Meeting 27 Jan 19
* **Launch Driver Coordinator: Dale Casey** 
  + Spring Training
* **Breakfast Coordinators: Danielle Eramo**
* **Away Regatta Coordinator: Mary Stankovich**
* **OLOC Reps: Ron Stouffer/Scott Phillips/Elizabeth Cappello**
* **Uniform/Spirit wear Coordinator: Lani McMullan**
  + Winter conditioning shirt feedback
  + Registration shirts plan / timeline
  + Spirit wear plan / purchase / delivery timeline
* **Tag Day Coordinators: Jenn Terrillion (~Connie Mills)**

1. New Business
2. Next Meeting: February 4, 2019; FPHS rm 1301