1. Establishment of Quorum
2. Adoption of Board Meeting Minutes: December 2018, January 2019, February 2019
3. Team Representatives Report
4. Old Business

* Email votes conducted and approved:
  + Feb 11: New outboard motor purchase for $2,000
  + Feb 19: John Paul Lease Agreement lease of Hercules and Poseidon for $2K – awaiting contract return
  + Feb 24: Shell maintenance repairs parts for $400
* Key inventory / boat house key turn-in - need return in two keys. We will set up key box in storage room
* New stroke coaches arrived.
* Ridesharing/carpooling – sharing of names/addresses over group email

1. Coach’s Report
   * Erg Sprints
   * Tryouts and late registrations
   * Practices
2. Board Member Reports

* **President – Mark Eramo**
* CATMED insurance bill coming from VASRA (based on MEL submission)
* PWCA will send invoice for umbrella registration (based on MEL)
* PWCA sent invoice for Spring rack fees
* PWCA will send invoice for rower fee (based on MEL)
* PWC/Oxford boathouse cleanup occurred on 9 Feb – very successful
* Sandy Run point cleanup time/date pending. May be date of Polar Bear or weekend prior
* Rule of Rowing and MEL submissions to VASRA NLT 15 March
* Business registration update of officers and invoice
* FP Crew will pick up responsibilities for dock master during Polar Bear (23 March) and Darrell Winslow (13 April)
* End of Year Banquet and annual meeting is in two months. We need to start working on nominations for board members and key volunteer positions. We also need to work on next years budget. We will close the financials in July and send to accountant.
  + Need to discuss key positions. What is needed?
* PWCA is looking for nominations for the 2019-2020 board
* VASRA is looking for nominations for the 2019-2020 board
* **1st VP (Fundraising) – Richelle Jones** 
  + Saver’s Drive April 1st
  + El Paso – follow up on spirit night check
  + Chipotle
  + Ostrom’s letter?
* **2nd VP (Registration) – Elise Ferguson** 
  + Registration status
  + Regatta Central usage: usage fees levied on every registration built. We have outstanding balances to pay
* **Treasurer – Mylene Talbert** 
  + Transferred PayPal balance of $1,853.17 on 4 March 19 to SunTrust account.
  + 1099s for FP coaches
* **Secretary – Shaun McMullan**
* Website content and calendar
* Photo submissions for website
* General announcements to club. Can we do one weekly email and supplement with only late changes?
* VASRA communications: Communications (twitter @VASRAResults, @VASRAParking, @VASRAStart, @VASRABoard)
* **Director of Maintenance – Alan Stankovich & Ray Sutton**
* Launch transoms rebuilt – may have challenge removing motors
* Shell repairs
* Poseidon ready for lease?
* Shell trailer lights outstanding; next movement is getting leased boats back into the boathouse
* Spare tire external mount on chuck wagon
* Trailer inspections
* **Director of Operations – Stuart Josephs**

1. Key Volunteer Position Coordinator Reports

* **Rent a Rower Coordinator: Courtney & Adam Manne**
* ERG marathon fundraiser inquiry
* **Volunteer Coordinator: Janelle Hatton** 
  + Great job of reaching out to volunteers and reminding them of VASRA work days.
  + Signup Genius status?
* **Launch Driver Coordinator: Dale Casey** 
  + Spring Training dates for Team and VASRA (Mar 2, 9, 16)
  + Signup genius <https://www.signupgenius.com/go/508044DABAC29A1FE3-launch1>
  + Team made >$400 in training fees for other clubs. There is two checks coming the mail. One from John Paul and one from Rock Ridge.
  + On water training sessions March 9th and 16th.
* **Breakfast Coordinators: Danielle Eramo**
  + Display cases
* **Away Regatta Coordinator: Mary Stankovich**
  + Travel coordination: is there special events that will prevent rowers from taking the bus?
  + Budgeted rower #s?
  + Reservation statuses?
* **OLOC Reps: Ron Stouffer/Scott Phillips/Elizabeth Cappello**
* **Uniform/Spirit wear Coordinator: Lani McMullan**
* **Tag Day Coordinators: Jenn Terrillion**
* Preparation Status?
* Volunteer requirements?

1. New Business
2. Next Meeting: April 8, 2019; FPHS rm 1301

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| ***President*** | Mark Eramo | ***Rent a Rower Coord*** | Courtney Manne  Adam Manne |
| ***1st VP (Fundraising)*** | Richelle Jones | ***Volunteer Coord*** | Assistant: Janelle Hatton |
| ***2nd VP (Registration)*** | Elise Ferguson | ***Launch Driver Coord*** | Dale Casey |
| ***Treasurer*** | Mylene Talbert | ***Breakfast Coord*** | Danielle Eramo |
| ***Secretary*** | Shaun McMullan | ***Away Regatta Coord*** | Mary Stankovich |
| ***Dir. Of Maintenance*** | Alan Stankovich  Ray Sutton | ***OLOC Reps*** | Ron Stouffer  Scott Phillips  Elizabeth Cappello |
| ***Dir. Of Operations*** | Stuart Josephs | ***Uniform/Spirit wear Coord*** | Lani McMullan |
|  |  | ***Tag Day Coord*** | Jenn Terrillion |
| ***Coaches*** | Bob Rodriguez  Marta Metzler | ***Student Reps*** | Ryan Koos  Rebecca McMullan  Maddy Baldwin  Rachel Thirumalai |

# Votes

* Heavyweight hoodies for Coaches $30 per person. 6 possibly 7. Approved.