1. Establishment of Quorum
Quorum Established
2. Adoption of Board Meeting Minutes: April 2019
Approved: Mylene and Richelle
3. Team Representatives Report
	* Want to keep doing Mathews.
4. Old Business
* New PFD bags purchased and put in use. Want to purchase more oars.
* Key box set up in storage room. Boathouse key turn in. Coaches, Stuart, Dale and Mark will retain keys.
* Uniform update. Only waiting on one last uniform.
* Trailer inspections. Still outstanding.
* Garfield sublease bill? Will look at removing from racks one we take the boats back.
* ERG rentals for off season. 17 ERGS for rental during off season. (Approved)
* Hercules and Poseidon sale (inquires send to John Paul). Sell to John Paul if wanted for $1,000 each. (Approved)
* Boat rack construction at school – need date (approved budget $300)
* End of year survey. Open date target May 19th
	+ Open ended questions tailored toward potential modifications
	+ Want up and running right after Stotes. Pay more dues or fundraise more, ask about payment plan.
* Remaining volunteer positions (course take down, HOTO support, ERG marathon). New signup genius for maintenance?
* Bylaw review
1. Coach’s Report
	* States Day 1 was good day. Boat that stayed got something out of it.
	* Mathews was good, awarded ribbons in 18 of 22 events.
	* No boat washing on Sunday due to rain.
2. Board Member Reports
* **President – Mark Eramo**
* FP Crew board and key volunteer turnover – May 29th mtg will vote in new board. Need to know who is not coming back. Richelle, Stuart, Mylene, Elisa, Shaun, Alan, Mark leaving. President and Treasurer cannot have a gap in coverage. Danielle, Mary leaving.
* 2019-2020 season calendar creation.
* 2019-2020 season budget generation / approval – prior to new board seating.
* 2019-2020 season fundraiser submission. Starting in off season: rent-a-rower, head of the Occoquan, ERGathon, Tag Day, Spirit nights (maybe 2-4 total? Boat tip, winter conditioning, end of the year?), and SAVERS drive.
* 2019-2020 season school space usage request.
* End of year maintenance day. Last year June 10th, schedule ERG pickup at the same time, possibly 8th (Primary) or 15th or weekend before the banquet?
* Financial closeout target. June 15? 7 days to closeout.
* Boat rack construction date coordination. Mark will propose dates in July.
* Tie down boat strap purchase <$120; + at least one set of Slings: $400 total requested (Approved: Stuart and Shaun)
* PWCA board membership. May be taxed for a volunteer to sit one of four positions (Pres, VP, Secretary or Treasurer). If someone volunteers request that they also receive a discount.
* **1st VP (Fundraising) – Richelle Jones**
* Spirit night checks
* Last spirit night: Wednesday 15th at Campbell’s Custard 5-8.
* Not enough to receive funds from Panera Bread.
* Received checks from El Paso, and Mexican Grill, nothing from California Tortilla.
* Made $100 from SAVERS. Look at keep just one drive at registration day.
* Car Wash sales fundraiser status. Need someone to manage program.
* **2nd VP (Registration) – Elise Ferguson**
* **Treasurer – Mylene Talbert**
	+ Transferred PayPal balance of $2,586.55 on 4 May 19 to SunTrust account.
* **Secretary – Shaun McMullan**
	+ Cleanup for end of the year? Prep for next year.
* **Director of Maintenance – Alan Stankovich & Ray Sutton**
	+ Ray is fixing the Skeg.
* **Director of Operations – Stuart Josephs**.
1. Key Volunteer Position Coordinator Reports
* **Rent a Rower ERG Marathon Coordinator: Courtney & Adam Manne**
* **Volunteer Coordinator: Janelle Hatton**
	+ Request end of season lessons.
* **Launch Driver Coordinator: Dale Casey**
* **Breakfast Coordinators: Danielle Eramo**
	+ Will work on trophy case.
* **Away Regatta Coordinator: Mary Stankovich**
	+ Working on getting the last of the lunch orders.
	+ Will take the trailer for loading, Tuesday before Stotes.
* **OLOC Reps: Ron Stouffer/Scott Phillips/Elizabeth Cappello**
* **Uniform/Spirit wear Coordinator: Lani McMullan**
	+ All uniforms have arrived except one.
	+ Will hand out remaining spirit wear.
* **Tag Day Coordinator: Jenn Terrillion**
1. New Business
2. Next Meeting: May 29, 2019; (Annual Full Member Meeting) FPHS enclosed cafeteria

# Attendance

|  |  |  |  |
| --- | --- | --- | --- |
| ***President*** | Mark Eramo | ***Rent a Rower Coord*** | Courtney ManneAdam Manne |
| ***1st VP (Fundraising)*** | Richelle Jones | ***Volunteer Coord*** | Janelle Hatton |
| ***2nd VP (Registration)*** | Elise Ferguson | ***Launch Driver Coord*** | Dale Casey  |
| ***Treasurer*** | Mylene Talbert | ***Breakfast Coord*** | Danielle Eramo |
| ***Secretary*** | Shaun McMullan | ***Away Regatta Coord*** | Mary Stankovich |
| ***Dir. Of Maintenance*** | Alan StankovichRay Sutton | ***OLOC Reps*** | Ron StoufferScott PhillipsElizabeth Cappello |
| ***Dir. Of Operations*** | Stuart Josephs | ***Uniform/Spirit wear Coord*** | Lani McMullan |
|  |  | ***Tag Day Coord*** | Jenn Terrillion |
| ***Coaches*** | Bob RodriguezMarta Metzler | ***Student Reps*** | Ryan KoosRebecca McMullanMaddy BaldwinRachel Thirumalai |