**Forest Park Crew, Inc.**

**Board Meeting Minutes**

**March 7, 2022 @ 7:00 PM (Virtual)**

**Establishment of Quorum**

Board members present: Dan, Mark, Jeff, Michelle, Lisa and Danielle. Key volunteers: Ed and Stefanie

**Adoption of Board Meeting Minutes**

Mark motioned to adopt minutes, Dan second the motion

**PWRC Representative** (will be discussing about rowers coxing for the adults during the summer/ fall seasons)

Paula Pena discussed opportunities for rowers to cox for the adults in the summer and fall

If a coxswain does ten or more sessions, PWRC will pay $5.00 per session. Payment will be made to FP Crew which will then apply it rower’s spring fees for the next season. They are still trying to figure out what they could do for the rowers who are seniors.

PWRC are discussing putting on clinics to teach rowers to be coxswains depending on interest level

PWRC may give crew attire for those that cox on a regular basis

Bob mentioned how cox’ing for the adults has such an impact on skill level and can see the difference when rowers come back the spring season

**Team Representatives Report**

No team reps in attendance

**Coach’s Report (Bob, Marta, Gretchen, Mary Pat, Kerrie, and Courtney)**

Marta requested ~$35.00 for six senior oars. Mark motion to approve purchase of oars, Jeff second the motion

**Board Member Reports**

**Acting President / 1st VP (Fundraising) – Dan Hudson**

Dan requested $100 purchase for FP Crew foam boards to be placed in various retail locations in order to solicit donations. Mark motioned to approve purchase, Jeff second the motion

Dan is looking into FlipCause to see if there are other methods to fundraise for the club

Chipotle raised $559. ($50 in direct online donations)

Cost for 2019 crew gear will be sold at 70% of original cost

Dan reached out to Eric at OBC to let them know we are interested in offering launches during the HOTO

Marta asked if we could do monthly dine in night with one being in Lake Ridge, and the other closer to FP

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**2nd VP (Registration) – Lisa Rivera**

Lisa investigated rower fees at Colgan and Woodbridge and found them much higher than our fees. Board will look into the budget and future expenditures to see if our fee could be reduced.

**Treasurer – Michelle Green**

Michele emailed out February expense report to board members

TAG day generated $7904.10 in immediate donations. This does not include online donations

Venmo- Dan will look into how to get the money transferred to the club’s account

All 45 rower have either paid in full or are on the payment plan

Mark requested the insurance policy for the board to see what is being covered

**Secretary - Danielle Eramo**

SAVERS fundraiser generated over 2,000 pounds and raised $329.31

Danielle will generate weekly emails to the volunteers for the next regatta and cc’ Mark and Jeff.

**Director of Maintenance – Mark Eramo**

Volunteer sign up spots are mostly covered. There are some launch openings, especially in the afternoon.

Club is covered for the one LOC position. Mark is still trying to determine which mom is training to be a referee for VASRA

Leonard Insurance policy – Mark spoke to our rep, John. Mark decreased our liability by $100,000 which decreased our bill by a little over $2300.00. Michelle recommended for us to get a cash refund just so there is no confusion on the books.

Safesport – board members will need to do the 90-minute training with code XCJQP with US Rowing

Mark is still waiting for estimate on re-lettering the chuck wagon

Launch training on March 6th went well. Mark had 12 participants

Mark asked coaches/volunteers to keep the boat motors down, so it doesn’t stress the boat transoms and also to place launch locks on the front boat handles preventing the locks from sitting in the water. Bob recommended four new locks and three cables.

Key inventory – will need to turn in three boathouse keys at the first regatta

Mark suggested to start up Rent a Rower again depending on interest level. Club use to do it over Veteran’s weekend. Would need to start coordinating at the latest the beginning to mid-October.

Erg rentals – club will rent out ERGs from end of season to the beginning of November for $125. Mark will find ERG rental agreement. First dibs will go to rowers, and then to alumni. Club will need to keep six ERGs back for Learn to Row events. 19 ERGS will be available to rent.

Lease/Renting of Shells – Club will not rent to PWCA. Will rent out to the adult teams of PWRC. Newest shells and top 8+’s will be excluded from being rented out. Club may need to look into cost and durability of boat covers to protect our shells.

USMC Marathon fundraising opportunity – club can sign up for clean up for one mile for $500. Will need to look into interest level before committing club

Concessions – Marta and Bob will look into volunteering to do concessions at the school to make sure the club would receive money for doing so

Matthews Regatta- Marta will reach out to Tim, the coordinator of Matthews, to see if it’s possible to have a regatta on May 7th. All rowers would attend and would not compete on the first day of States. Mark said that he would need to know ASAP since we have VASRA commitments on the day one of States.

**Director of Operations – Jeff Graham**

Safety boxes have been restocked for all launches

Jeff refuels on Wednesdays and let him know if he needs to come additionally on the weekends

**Key Volunteer Position Coordinator Reports**

**Tag Day/Spirit wear – Ed Zick**

Great team effort on TAG day, only one rower missed. Ed will send out formal thank you letters to larger donors.

Ed hopes to have the uniforms delivered within the week with spirit wear hopefully coming before the Polar Bear

**Breakfast Coordinators: Stephanie Bowers**

Stephanie has been going through all the tubs/coolers in preparation for the upcoming regattas.

Marta officially announced as Tyler Todd as an official coach for the club and club now has seven coaches

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Jeff motioned to adjourn meeting, Dan second the motion

Meeting adjourned at 8:30

**Next crew board virtual meeting on April 4th at 7:00pm**