**Forest Park Crew, Inc.**

**Board Meeting Minutes**

**April 4, 2022 @ 7:00 PM (Virtual)**

**Establishment of Quorum**

Board -Dan, Jeff, Mark, Michelle, Danielle

Key Volunteers – Ed, Julie and Stephanie

**Adoption of Board Meeting Minutes**

Dan motioned to adopt the March 7th meeting minutes, Jeff second the motion

**Team Representatives Report** (Emilia)

Nothing to report

**Coach’s Report** (In attendance – Bob, Marta, Gretchen, Mary Pat, Kerrie and Courtney)

James River

* Will do the cold breakfast that we provide at the Occoquan regattas, budget for food will be between $500-600. Adam and Stephanie will shop for food later in the week.
* Plan on breakfast up and running at 7:30
* RSVP count as of this meeting is that 50 family members will be attending the regatta
* Don Green will trailer chuck wagon, Jeff will off load seven ergs to allow space for cooking supplies, tents, etc
* Buses will leave FP at 5:00am from school, hope to be rigging between 6-6:15. Still awaiting heat sheet to know race times.

Since the club is losing space from season to space in the boathouse, Bob recommends that the club purchases boat covers to protect our shells from the elements. Would need 2-3 covers for the eights. It is approximately $1200 for a cover for an eight and a little less for the smaller boats.

**Board Member Reports**

**Acting President / 1st VP (Fundraising) – Dan Hudson**

No reply from the Occoquan Boat Club about volunteering at the HOTO. Will continue to reach out to them.

Looking into doing a dining fundraiser at the Panera by FP

Having a hard time getting a good contact with the coordinators of the USMC marathon. Stephanie is going to pass along contacts she has from 2018

QR code posters are on their way from VistaPrint and will be placing those at various locations

**2nd VP (Registration) – Lisa Rivera, not in attendance**

Lisa let the secretary know that there was nothing to new report since she was not able to attend the meeting

**Treasurer – Michelle Green**

Financial report was emailed out to the board members. Available upon request from other members in the club

Received refund from Leonard Insurance policy of $2347

Will send along insurance policy out to the board for us to review to see what is exactly covered

**Secretary - Danielle Eramo**

End of year banquet – discussed possible date for banquet. Courtney will look into the Montclair Pavilion for the week of May 16th

**Director of Maintenance – Mark Eramo**

Re-lettering the chuck wagon – will drop off chuck wagon when it is not needed for events

Erg Rentals – will send out ERG rental agreement form for board/coaches to review. Would like to do the pick-up of ergs on the day of the banquet with the return being the evening of the Winter Conditioning brief

Overlooked the April 23rd regatta for volunteers. Will ask the volunteers who were waived off on April 9th to see if they can fill the spots.

Shell trailer will get inspected this week

Stotes – canceled the Best Western May hotel reservation and made a group reservation for next year

Started the Artemis shell repair

Want to schedule an End of Season Maintenance Day so we can get most of the launches out of the water, leaving at least two in the water for Learn to Row days. Would also go through all the equipment before it is put away.

**Director of Operations – Jeff Graham**

Bought new locks/cables that all have the same key

**Key Volunteer Position Coordinator Reports**

**Tag Day/Spirit wear – Ed Zick**

Registration shirts will be distributed at Tuesday’s practice. Marta has the list with the shirt sizes for each rower.

**Breakfast Coordinators: Stephanie Bowers**

Mentioned that when she did the USMC Marathon fundraiser back in 2018, her club received $450/mile with 18 volunteers. Will give Dan the contact she had back then.

**Mark motion to adjourn the meeting, Jeff second the motion**

**Meeting adjourned at 7:54pm**

**Next crew board virtual meeting on May 2nd at 7:00pm**