**Establishment of Quorum**

Board Members: Lisa Rivera, Ruth Avelis, Elizabeth Green and Don Green

Key Volunteers: Angie Jeffcoat

**Adoption of Board Meeting Minutes:**

Don motioned to adopt, seconded by Ruth.

**Team Representatives Report:**

Student Reps Present: Dayle Jeffcoat and Fadi Choudhary

* Requested that the group does a warm-up and cool-down before and after Spring training sessions.
  + Coach Mabeus stated that this cannot be done in the parking lot, but we can run the hill and maybe use the running path.
* Requested that for the Spring season, the team starts ERGing earlier at the boathouse.
* Would like to see some team building between the novices and the varsity members.
  + Coach Mabeus stated that for the first week, the varsity members will row with the novices all week, similar to Learn-to-Row days.
  + Can come up with team boat ideas.
  + Angie mentioned that there will be a showing of the Boays in the Boat Promo in December. This could be a team building activity.
* Would like to see the uniforms revamped as they are very ugly, and the fabric is not very good.
  + Angie asked student reps to look at uniform websites and get ideas or come up with a design. Need within four weeks by Dec 8th.
* Would like to be given a nutrition plan during winter conditioning and a work-out plan for days off from conditioning.
* Would like to see the website redone and the video updated.

**Old Business/Actions**

* Status of Shed:
  + Don has installed the frame for the shed at the high school, the rock will be delivered on Friday to build the base.
  + The shed will be delivered next week.
  + Need to have a combo lock for the shed. It would be nice to reset all the locks, so they have the same combination.
* Inventory was conducted last Friday. We added the oars to the inventory list. The old oars need to be removed from insurance. We got rid of a lot of junk and made space for the bins.

**Coach’s Report:**

Coaches Present: MaryPat Mabeus

* Winter Conditioning
  + Practice will be 2.5 hours long instead of 3 hours and will start at 3:30pm
  + We have a new coach, Rob, who does not have a rowing background, but is a fitness coach and does pre-season conditioning for Rugby.
  + Will be incorporating more weight training.
* Atlas Repair:
  + This needs to get logged into Finish Line so they can include it in a pick-up with other boats from the oxford house. You can use the repair estimate to make an insurance claim.
  + Coach Mabeus will provide Don the contact information for Finish Line to get on their schedule for the repair of the Atlas.
  + Will need to make an insurance claim and pay the deductible. The balance will need to be billed to PWCA as it was their dock that caused the damage.
* Shoes:
  + Our wish is to get a minimum of 12 pairs of shoes. We really need 16 and 20 new pairs would be ideal.
  + H2O shoes last longer than Vaspoli shoes and they are $75/pair <https://www.h2row.net/rowing-shoes>
  + Vaspoli shoes have an adjustable strap, but they do not wear well. They are $89/pair.
  + Used shoes from Firstcoast Rowing: Kerri sent an inquiry to this club in response to an ad in Row2k. We might be able to get some shoes for $40/pair. Waiting for respoanse.
* Oars:
  + We have several old not usable oars that we cleaned out of the attic. Looking at salvaging them for trophy blades or souvenirs.
    - Coach Bob asked for 1 oar.
    - Don will cut the shafts off and keep the blades to be used for graduating students.
    - We sold two oars for $50.
  + **New Oars**: Concept 2 oars: <https://www.concept2.com/oars/ordering-and-shipping>
    - $360-$460 per oar. $3680 plus shipping for one set of oars.
* Preferred Vendor status with PWC Schools:
  + Why: to be able to apply directly to the County AD for the Crew funds promised to Crew Teams
  + Currently PWCA President has preferred vendor status and plans to request funds on behalf of the crew teams. This is limited to only the funds PWCA wants each team to have. If we have preferred vendor status then we can ask for funding directly for other crew team items like the shed.
  + Per Kerrie Golden, PWRC applied for and received preferred vendor status in order to sell Ergs to a rowing club after Erg Sprints. Coach Mabeus sent email to Mr. Bricker to see if we can apply for preferred vendor status, waiting to hear back.
* Rack allocation is Dec 2nd.

**Board Member Reports:**

**President (Acting) – Lisa Rivera**

* At the Winter Conditioning Interest Meeting, many parents came prepared to register. Should we allow registration at the Spring Interest meeting?
  + Decision was made to make a point of mentioning that Spring Crew registration will occur at a later date then the Interest meeting when the emails go out with Interest meeting information.
* Winter Conditioning Registration:
  + Regatta Central went live today.
  + Lisa will get a copy of the waiver form from Coach Mabeus, and we can remove joining US Rowing.

**1st VP (Fundraising) – Ruth Avelis (Acting)**

* Spirit Nights
  + Five Guys (Fortuna Plaza) – Awaiting check for $441.00
  + Chik-Fil-A (Fettler Park Road) – Raised $30.63 (Do not recommend to do this again)
  + All American Steakhouse – November 8th, all day
  + Panera (Fortuna Plaza) – November 28th, 4-8PM (25%)
  + Chipotle (Merchant Plaza) – January 16th, 4-8PM (33%)
  + Panera (Merchant Plaza) – February 25th, 4-8PM (25%)
  + March – Five Guys
  + April – Chipotle (Need to check back)
  + May - Frostie Moose or Campbells Custard
  + Faudi recommended that we hold a fundraiser at Tropical Smoothie by Food Lion in March or April.
* Rent-a-Rower – November 10th and 11th
  + Savers fundraising tie-in – Ruth
    - Team does not need to donate goods, save bags for Tag Day
    - This will run with Rent-a-Rower for collecting soft goods
  + Lunch arrangements are being made with Brothers in the Food for pizzas and salads for Friday. Angie looking into options for Saturday
  + We have 15 kids, 30 hrs of work and 4 parents for Friday and 18 kids for Saturday.
  + For next year recommend we do the weekend before or weekend after Labor Day.

**2nd VP (Registration) – Lisa Rivera**

* Need the cost for Spring before we can open Spring Registration.

**Treasurer – Ruth Avelis**

* Financials – As of 09 OCT 2023
  + Checking account - $34,172.63
  + Money Market account - $51,777.12 (Earned $60.11 in interest)
* Income – Received payments for 6 rowers for Winter Conditioning
* Donations
  + Food Lion gift card - $25.00
  + Costco gift card - $50.00
* Paid Expenses
  + Debit Card - $1.00 (Givebutter testing)
* Upcoming Expenses
  + Shed
  + Rack fees
  + VASRA membership fees (November)
  + US Rowing insurance (December)
* Other
  + Fundraising closeout with FPHS for 2022-23 – In Progress
  + Honorarium – Sent several emails to Dorothy Sorensen. Awaiting a reply.

**Secretary – Elizabeth Green**

* Asked if we can promote Fundraisers in FPHS Morning Announcements, but only Boosters can do this.

**Director of Maintenance – Brian Palmer**

* Nothing reported.

**Director of Operations – Don Green**

* Shed and Inventory updates discussed above.

**Key Volunteer Position Coordinator Reports:**

**Uniform/Spirit wear Coordinator: Angie Jeffcoat**

* Angie will look into new uniforms after Rent-a-Rower.

**Website Coordinator: Jolene Edwards**

* Nothing reported.

**Breakfast/Food Coordinator: Stephanie Bowers**

* At the Winter Conditioning Interest Meeting, we had two parents (Ashley Fitzgerald and Lisa) show an interest in volunteering.

**New Business:**

* NSTR

**Next Meeting:**

* Wednesday, December 6th at 7:00pm via Zoom