

Forest Park Crew, Inc.
Board Meeting Minutes
10 Oct 2024 @ 7:00PM (Zoom)

Establishment of Quorum

Board Members: Lisa Rivera, Ruth Avelis, Elizabeth Green and Don Green
Key Volunteers: Angie Jeffcoat

Adoption of Board Meeting Minutes:

Ruth motioned to adopt, seconded by Don.

Team Representatives Report:

Student Reps Present: Rose Villareale

- NSTR

Old Business/Actions

- Updates from PWCA meeting regarding: (Lisa)
 - Will PWCA pay for ERG Sprints again this year?
 - Yes, PWCA will pay for ERG Sprints. This will drop the costs for Winter Conditioning. Hoping to charge \$15 for a nice athletic T-shirt.
 - Clarification on scholarships from PWCA
 - It does not sound like they were planning on letting schools participate as there is not a lot of money this year. This will be a wait and see situation. Plan on not having scholarships available.
 - Background checks on Coaches
 - VASRA meeting got postponed. This was one of the issues they wanted to discuss. The next meeting will now be on the 22nd.
- Did Team Reps get log-in info for Instagram account? (Team Reps)
 - Dayle with get with Rose (**Open action**)
- Do we want to participate in the Homecoming Parade in November (Student Reps/Board Members)
 - Coaches had a meeting yesterday and about 20 kids showed up. We have an idea on what we want to do and how to decorate. The theme is “Boys in the Boat”. The parade will be in the Ashland neighborhood and go towards the school, about 1.25 mi. The parade is on Nov 8th and will start at 4:30. We will put decorations after school on Thursday.
 - Will need approval to spend money for decorations, about \$160. Will send email to Board to vote.
- Set up of Google Form and/or QR Code for Interest Sign-ups. (Rose/Ruth)
 - Rose set up the Google Form, but only have 2 responses so far. Can use for next interest meeting.
- Decision on attending Stotesbury (All) (**Open action**)
- Send out voting on name for the new 4+ for students to vote on. (Coach Mabeus/Team Reps)
 - We have narrowed it down to four names, and asked the girls to vote on a name. No response yet. (**Open action**)
- Provide Jolene with Sponsorship information to post on Crew website. (Ruth) (**Open action**)
- Provide an end of season accounting and forecasted budget for this year. (Ruth) (**Open action – will have out in next week and a half**)
- Create a PowerPoint for instructions on how to use RaiseRight. (Ruth) (**Open action - will have out in next week and a half**)

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- Review and update By-laws. Provide draft to Lisa and Ruth. (Don)
 - Completed.
- Status on set up of new email accounts (Lisa, Ruth, Angie & Tatjana) (**Open action**)
 - Lisa needs new password from Jolene. – Elizabeth reached out to Jolene to provide.

Coach's Report:

Coaches Present: MaryPat Mabeus and Kerry

- Winter Conditioning:
 - Due to Thanksgiving being so late this year, recommend we start on Nov 25th instead of Dec 2nd. Board agreed to change date.
 - Lisa heard that Activity buses might not be available for Spring Crew. Lisa will need to follow up with the AD and Mia Simpson. (**Action**)
- Boats:
 - Zeus was used by PWRC and was damaged. It's ready to go to FinishLine for repairs. If Leonard Insurance totals the boat, it's insured for \$5K, but will be evaluated for market price, so could be less, but the max that we would receive is the \$5k.
 - Want to get more proactive on selling the old boats that are not being used and are taking up space – Zeus and Aries are two of them.
 - At last week's VASRA meetings, there were two or three coaches from Loudon that are standing up teams. They might be interested.

Board Member Reports:

President (Acting) – Lisa Rivera

- ERG Sprints –
 - PWCA will pay for it this year again, so the cost of Winter Conditioning will just be for the T-shirts. I was thinking \$15.
- We need to decide which regattas we will participate in. (usually due to VASRA by the end of October)
- VASRA meeting has been postponed due to issues with US rowing not recognizing scholastic rowing and also issues with USRowing concerning Coaching Certification (application of USOPC standards) specifically the validity of such requirements to scholastic rowing teams which has resulted in a duplication in the areas of background checks, sexual abuse training, etc.
- Anything we need to add to presentation for Winter Conditioning besides call for volunteers?
 - Lisa will send out presentation. Angie to talk about Rent-a-Rower. Need to add to Website, Facebook, Insta,
- Received email from Miller about PWRC using the Hermes for the Occoquan Challenge. Were not given prior notice.
 - Need to get payment for the usage. Send link for donation.
 - Request we given prior notice in the future.

1st VP (Fundraising) – Ruth Avelis (Acting)

- Next Spirit Night Oct 23rd from 4-8pm, Fortuna Plaza
- Nov Spirit Night – can do at All American Nov 12, 19 or 20. Will be all day, Board will hold the Nov meeting there.
- Dec Brother's on the 4th, 4-8pm ish

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- Henderson PTO is asking for volunteers for their festival on Oct 19th 1000-1200. If anyone is interested, contact Ruth.

2nd VP (Registration) – Lisa Rivera

- NSTR

Treasurer – Ruth Avelis

- Need info on a couple of transactions that showed up:
 - Kerry confirmed that she received the marketing stuff.
 - Card ending in 4210 was used at Go Outdoors VA for \$32 – registration for Launch Boats (Lisa)
 - Card ending in 4210 was used OPC Prince William for \$35.52 + Service fee for taxes (Lisa)
 - Zoom renewed subscription for another year. We could use Teams and it would be free.

Secretary – Elizabeth Green

- Google Interest Group
 - Recreated, but can only direct add people with Google accounts. Must sent invites to others.
 - Need to inform students/parents to be on the look-out for the Invite to the group.
 - Add to Morning Announcements – Angie will ask Dayle if they do some News announcements. (Action)

Director of Maintenance – Don Green (Acting)

- Sept 28th PWCR had an accident with 8+ “Zeus”. An insurance Claim was submitted with Leonard Insurance Group and Finish Line was contacted to pick up, access and if possible, repair the boat.

The below statement was submitted to Leonard Insurance Group.


“Shell was on the water preparing for the upcoming “Occoquan Challenge Regatta” scheduled to take place in October when it encountered a submerged piece of debris, a log just under the surface. Word from the coaches and rowers involved was: “The Rowers were taking the turn (turn for the upcoming regatta) and overshot the middle buoy taking the turn to wide and with the fast pace of the water current were pushed sideways into a tree lodged just below the surface. The Shell got lodged against a protrusion on the tree. The rowers had to evacuate the shell to lighten the boat in order get it dislodged from the tree. It was towed back to the Oxford Boat House.”



Director of Operations – Don Green

- Need to come up with a date required to return the six ERGs rented over the summer.
 - Would like them back at the info meeting Oct 30th, then we have the month of Nov to do maintenance.
 - Rowers
 - Jack Carney
 - Joe Campos
 - Lillian Smith
 - Coen Terrillion
 - Laura Weber
 - Taylor & Cameron Parker






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- Would like to get approval to purchase.
 - Two Pair of binoculars for use by the coaches during regattas
 - Est Cost \$200 per pair
 - Elizabeth motioned to vote; Lisa seconded. All voted and agreed. Motion passed.
 - Don will send links to potential binoculars to coaches. (Action)
 - Would like to purchase Feathered Flag with Stand
 - Don motioned to vote; Lisa seconded. All voted and agreed. Motion passed.





Update	Product(s)	Description	Price	Qty.	Total
View Proof Edit Design Change Options Copy Design Remove	  Front Side Back Side	6' x 2' Premium Feather Flag Double Sided Black Pole Pocket Pole With Ground Stake • Free Carrying Case	\$195.14	1	\$195.14 <i>You saved: \$48.24</i>

Your Purchase is 100% Secure

100% Satisfaction Guaranteed

Original Total:	\$243.38
Promo :	You Saved \$48.24
Sub-Total:	\$195.14
Cart Total:	\$195.14

CONTINUE >

Key Volunteer Position Coordinator Reports:

Uniform/Spirit wear Coordinator: Angie Jeffcoat

- Will start designing Winter Conditioning shirts next week.
- Still want to order extra uniforms for the Spring.

Website Coordinator: Jolene Edwards

- Not in attendance.

Breakfast/Food Coordinator: Tatjana D’Arcangelo

- Not in attendance.

Next Meeting:

Thursday, November 20th at 7:00pm in person at All American.

Lisa motioned to adjourn Don seconded.