

Forest Park Crew, Inc.
Board Meeting MINUTES
13 AUG 2025 @ 7:00PM (Zoom)

Establishment of Quorum

Board Members:

Mia Simpson
Ruth Avelis
Rebecca Jami
Don Green

Key Volunteers:

Additional Attendees:

Gretchen Kennedy

Adoption of Board Meeting Minutes:

Motioned: Don Green

Seconded: Rebecca Jami

Team Representatives Report:

Team Members Present:

Old Business/Actions

- **(Action Still Open: Mia) Sponsor logos/Thank you's** Sponsor logos with Mia 8/13; Mia will send letters and get logos to Jolene to add to website.
- **(Action Still Open: Mia/Angie) Stickers/Magnets** Order new stickers and car magnets. *(Mia reaching out to Angie to confirm she still has Spond access)*
- **(ACTION: Don) Quad with Vespoli factory** – Don to confirm when boat is returned
- **(ACTION: Mia/Angie) Refund** - issue a refund to parent of rower who never rowed; Mia is looking into this; student may be returning this year.
- **(ACTION: Mia) Get zoom info** to Secretary/Rebecca – Mia will send log in information post Board meeting + Mia will use crew debit card to renew Zoom at the end of August, forward receipt to Treasurer/Betony
- **(ACTION: Mia/Jolene)** Mia will send link to crew interest sign up form to Jolene to get on website.
- **(ACTION: Don)** get Tatjana hot water container options for Aug board meeting

- **(PENDING ACTION: Don)** research **replacement motor** for Motor #4 (15 hp? – 9.9 sticker) *Focus on this around September/keep on list.*

Coach's Report:

Coaches Present: Gretchen Kennedy

Coach Mabeus Report:

1 Recruiting events:

- Orientation Thursday morning (8/14);
- Activities Fair on Friday evening (8/15).

Positive sign ups from rowers for both events.

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Mia created flyer with QR code to collect names of interested students.

2 Joint Learn to Row day on Sept 6.

- Focus on getting novices into Fall camp or Winter Conditioning.
- Will add this as an event to Spond as soon as we confirm details, in the past we had a sign up genius.
- Could use a parent to man a FP table to hand out our information.

3. New Boat has been ordered, Betony paid the down payment.

- The votes are in, **Pegasus** is the new name.
- The Quad has been repaired, Betony has the payment information for that too. The plan is to have them delivered at HOTO in November. (per John Monihan, the Vespoli Rep)

4. Need to add a name on Medusa. Is anyone good with a Cricket?

- Woodbridge used Marine grade vinyl on a cricket to put the name on their new boat.

Don working with a company to re do stickers on shell trailer – will ask them to create the Medusa lettering for the boat. Mia has a cricket if needed as a back up plan.

5. Adding Blake Edwards as a Student Rep.

Coach Gretchen Kennedy Report:

Booster Club Audit report shared with Gretchen Kennedy (hard copy) – Internal audit found Form 3 was filled out incorrectly.

- Need to submit all receipts to Boosters and school needs our insurance information
- Ruth will contact the school for the requirements.
- Anything over \$10,000 in the accounts you need an explanation why you have that amount in accounts.

Board Member Reports:

President – Mia Simpson

Needs to figure out when VASRA meetings are.

FPHS/school system had a change with reserving space in the school building; Mia figuring out the system to reserve space for Crew events.

1st VP (Fundraising) – Ruth Avelis

Waiting on approval from school on fundraising activities before she can begin planning and reserving, but school has the information.

2nd VP (Registration) –

Treasurer – Betony Conte

- Financials – As of 10 AUG 2025 (Cleared transactions through 30 JUL 25)
 - Checking account - \$4,544.13

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- Money Market account - \$94,227.21
- Income
 - NTR
- Donations
 - NTR
- Paid Expenses
 - Debit Card
 - NTR
 - Zelle transfer
 - NTR
 - Checks
 - K&P Powdertec (Trailer repaint) - \$15.00 (Check #2682)

Secretary – Rebecca Jami

- Meeting minutes approval process? No need for a review – Rebecca cleans up minutes and shares with Jolene for website

Director of Maintenance – Don Green (Acting)

Trailer ready – needs stickers

Director of Operations – Don Green

Sent by-laws to Mr. Bricker

Key Volunteer Position Coordinator Reports:

Uniform/Spirit wear Coordinator: Angie Jeffcoat

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Website Coordinator: Jolene Edwards

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Breakfast/Food Coordinator: Tatjana D’Arcangelo

New Business

ACTION - Mia to determine when VASRA meetings take place

ACTION – Mia figuring out new school dashboard to reserve space at the school for crew activities

ACTION – Don will see if he can get Medusa stickers made for boat from same vendor working on trailer

ACTION – Don sent insurance information to school during board meeting (per booster audit discussion above)

ACTION – Ruth – contact school/Boosters for their guidelines/requirements

Next Meeting: September 10, 2025 @ 7pm EST

Adjourned

Motion: Rebecca Jami (Secretary)

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Seconded: Ruth Avelis (1st VP)