

**Forest Park Crew, Inc.**  
**Board Meeting MINUTES**  
**8 APR 2026 @ 7:00PM (Zoom)**

**Establishment of Quorum**

**Board Members:**

Ruth Avelis  
Don Green  
Betony Conte  
Rebecca Jami

**Key Volunteers:**

Angie Jeffcoat

**Additional Attendees:**

Coach Mabeus  
Coach Golden  
Michael McAndrews  
Martin Smith  
X Davis (name on zoom profile)  
Latonia Davis

**Adoption of Board Meeting Minutes:**

Motion to approve: Rebecca Jami  
Seconded: Ruth Avelis

**Team Representatives Report:**

**Team Members Present:** Taylor McAndrews, Leah Gregory, Jaden Monyei  
No report

**Old Business/Actions**

*(note – some of these Action items are included in reports below – I have added them here for ease of reference)*

- **(Action Item: Ruth)** - start working on sponsorships. Rowers provide list of 3-5 businesses to start – Spond post this week with increments for credits.
- **(ACTION ITEM: Ruth)** Begin setting up the GiveButter challenge this weekend (APR 11-12)
- **(ACTION ITEM: Ruth)** to create a Spond post to begin recruiting volunteers (possibly mention Spiritwear volunteer opening in the post?)
  
- **(ACTION: Betony) Student Refund** – Refund \$50.00 due to the lower tuition this year.
- **(ACTION ITEM: Betony Conte)**- needs to get a copy of the paperwork to sign for PWRC rentals.
  
- **(ACTION ITEM: Coach Mabeus)** – will notify Woodbridge that we will not attend Stotesbury.
- **(ACTION ITEM: Coach Mabeus)** – Confirm list of boats for PWRC rental request.
- **(ACTION ITEM: Coach Mabeus)** will get price from Durham Boats for a boat cover for the new 4.
  
- **(ACTION ITEM: Don)** will start a sign up genius for breakfast coordinator support

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- **(ACTION ITEM: Don)** will start a sign up genius for James River Regatta parent support (food prep, etc)
  
- **(ACTION ITEM: Don, Mia, Angie)** begin work on Senior Blades for the banquet
- **(ACTION ITEM: Angie)** Set up SignUp Genius for Food for James River Regatta (Salads/Fruit)

**JAMES RIVER REGATTA PLANNING**

**Coaches input:**

Away Regatta,

school bus request is in/waiting for confirmation;

will be submitting registrations this weekend.

Parent volunteers needed to manage food (Breakfast and Lunch)

Taking 9 boats;

(3) 8's; top of trailer

(3) 4's middle of trailer;

(2) 4's and a **double** on bottom of trailer + oars –approx 6 sets of oars;

Trailer loading most likely to be Friday (April 17)

- **Food/Meal planning –**
  - Sub fixings. Angie may bring camp stove; **need parent volunteers to help with food prep/serving/set up and tear down;** We'll use parents trunks to bring food, tents, etc.
  - We'll need breakfast set up – early breakfast team (parents) for breakfast – yogurt, fruit, bagels, peanut butter (Squeeze P butter). Angie will get with Tatjana and get breakfast items to set up there when team arrives.
  - Folding tables – take 3 that fold and Angie will bring hers
  - **Water/Lemonade or gatorade** – watered down for beverages
  - Angie will set up SignUp Genius for salads and fruits (SUNDAY April 11)
  - Sandwiches – prep as many to grab and go rather than letting kids assemble.
  
- **40 rowers and 5 coaches planning to attend** – Rebecca created Spond event with RSVP so we can get total number of parents for food planning.
- **Need to arrive by 6:30am (the team via bus) – coxswain meeting at 7:25am**
- **Transportation – Bus requested – waiting for confirmation**
- **Parent volunteers \_ Sign up Genius will be posted Sunday.**

**STOTESBURY PLANNING – Boarded Voted No to participate in this regatta. See notes below:**

*6 rowers potentially going to Stotesbury – with 6 rowers price is \$1500/rower*

*PWCS legal dept consulted and Mr. Bricker re: transportation options – lots of paperwork and could still get disapproved.*

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*Don motioned to Vote on whether we send the team to this event this year*  
*Angie seconded*  
*All NO Votes from the Board*

**(ACTION ITEM: Coach Mabeus)** – will notify Woodbridge that we will not attend Stotesbury this year.

**Coach's Report:**

**Coaches Present: Coach Mabeus and Coach Golden**

PWRC – rental of our boats – need Betony to sign and return

Rent Atlas (in the boathouse right now) – Team is currently not using it, but if we rent to them we get to keep it in the boathouse. They will use the boats during Spring – learn to rows/Sunday rowing.

They also requested to rent all the same boats they rented last summer and fall –

**(ACTION ITEM: Coach Mabeus)** – Confirm list of boats.

**(ACTION ITEM: Betony Conte)**- needs to get a copy of the paperwork to sign

Don Motion to vote yes to lease the boats

Betony Second

All Yes votes from the board.

PWCA tracks whose boats are rentals in the boat house - FYI.

Coach Mabeus requested we purchase a full cover for the new 4

**(ACTION ITEM: Coach Mabeus)** will get price from Durham Boats for a boat cover for the new 4.

Angie motioned we vote to get a new cover

Rebecca Seconded

Yes votes – Coach Mabeus getting pricing

**Spond clarification** – Coaches are employees of the county, and they are only permitted to communicate in county approved email to parents and athletes. Spond belongs to the FP Crew board and the coaches have to participate as needed.

**Board Member Reports:**

**President – Mia Simpson -N/A this week**

**1<sup>st</sup> VP (Fundraising) – Ruth Avelis –**

**Spirit Nights**

- **Five Guys (Fortuna Plaza)** - waiting on results – Betony received check from Chipotle; still waiting on Five Guys check
- **Chunky Cup** - April - 1st or 2nd week. – waiting to hear back from them
- **Campbells Custard (Merchant Plaza)** - May
- **TBD** - June

**Tag Day and Savers Donations**

- Spectacular job by the rowers. Everything was well organized and ran smoothly.

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- Total collected as of 08 MAR 26 = \$8,712.12
- Have not heard back from Savers yet on what the team made
- Thank you notes have been sent – VIP Thank you notes in progress
- After all the thank you notes go out, will start working on the donor appeals/neighborhoods missed.

Givebutter Challenge – **(ACTION ITEM: Ruth)** Begin setting up the challenge this weekend (APR 11-12)

- Voluntary for the rowers

Sponsorships – **(ACTION ITEM: Ruth)** Will set up a post in Spond soon

- Request every rower provide the names of 3-5 local business that their family supports
- Dentist, hair stylist, gym, restaurant, etc
- Fundraising will contact the business to see if they are interested in sponsoring the team
- Proposal - Successful sponsorships would earn families a \$10 tuition credit for every \$50 in sponsorships. Example: \$100 in sponsorships would be \$20 tuition credit.

**Board Voted YES to the tuition credit plan.**

Fundraising Committee

- Would like 3-4 volunteers – **(ACTION ITEM: Ruth)** to create a Spond post to begin recruiting volunteers
- Would need to work on this year round

**2<sup>nd</sup> VP (Registration) –**

**Treasurer – Betony Conte**

- **Financials – As of 5 April 2026**
  - Checking account - \$15,902.38
  - Money Market account - \$54,711.24
- **Income**
  - MM interest - \$53.31
  - PWRC ergs - \$200.00 (check #975305)
  - PWCA -\$400.00
  - TVI - \$502.90 (Savers)
- **Fundraising**
  - **Petite Plume - \$172.00**
  - **Givebutter - \$2,775.00**
  - **Tag Day**
    - \$1,843.00 - Checks
    - \$3,801.00- Cash
    - \$68.12 - Paypal
    - \$705.00 - Venmo total
- **Paid Expenses**
  - **E payments**
    - Bank Service charges - \$26.80
  - **Zelle transfer**
    - Rebecca -\$569.93 (Tag Day food)
    - Mia - \$167.90
  - **Checks**

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- Jose Esquilin Photography - \$550.00 (#2688) – Senior Banners

**\$500.00 from PWCA** - Quad policy rebate received 4/8/2026

**Secretary – Rebecca Jami – No Report**

**Director of Maintenance – Don Green (Acting)**

Purchased the two propeller and used one on Motor #5 – This leaves us with a spare  
So far, we have had minimal maintenance issues the season.  
2 new tubs for shoes were purchased/Coach also says IKEA bags are working well

**Director of Operations – Don Green**

I met with Mr. Bricker about transportation options if we are still considering a Stotesbury trip. Will provide a brief to the group at the meeting.  
Rented 2 Launch Boats to Marist University generated \$560.

Let's cancel the Pasta Party Friday before James River – April 17  
Motion to cancel Don  
Ruth seconded  
Board voted yes – Pasta Party cancelled for April 17

**Key Volunteer Position Coordinator Reports:**

**Uniform/Spirit wear Coordinator: Angie Jeffcoat**

Angie would like to begin the process of finding a new Spiritwear coordinator.

**Website Coordinator: Jolene Edwards -**

**Breakfast/Food Coordinator: Tatjana D'Arcangelo**

Coach Mabeus proposed we begin process of expanding this Coordinator position to include volunteer parents to pick up after events, etc.

**(ACTION ITEM: Don)** will start a sign up genius for these activities

**New Business**

Begin Banquest planning

Mia confirmed room is reserved with school for May 13th

Don will begin prepping the Senior blades.

Angie/Mia have Cricuts – will do the labels for the Senior blades

Be more proactive about off season erg rentals.

Plan for how we build up/replace volunteer positions on the board – Maybe we announce at the May banquet?

Fundraising needs 3-4 volunteers to train/shadow Ruth to take over

Spiritwear needs handed off to someone else

Other board positions that can begin shadowing/training now?

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**Next Meeting: May 6, 2026 @7:00pm via Zoom**

**Adjourned**

Motion to adjourn: Ruth

Seconded: Don