Forest Park Crew, Inc.
Board Meeting MINUTES
12 AUGUST 2026 @ 7:00PM (Zoom)

Establishment of Quorum

Board Members:
Mia Simpson
Rebecca Jami
Betony Conte
Lauren Roget
Jonathan Leonhard

Key Volunteers:
Tatjana D'Arcangelo
Sarah Clemens

Additional Attendees:
Ashleigh Fitzgerald
Jennifer Dean
Coach Mabeus
Coach Golden
Coach Milli

Adoption of Board Meeting Minutes:
Motion to approve: Rebecca Jami
Seconded: Betony Conte

Team Representatives Report:

Team Members Present: no team members present

Old Business/Actions

- (ACTION ITEM: Mia) – Facilitate connecting new website volunteer with Jolene to get passwords/access so website updates can be made
    - **Coaches have requested the following:** Arbiter information front and center on the FPCREW website and link to PWCA for summer and fall program. Bring that to the forefront, and put winter/spring in background. This is very important.
    - 2026-2027 calendar dates will also need added to the website.
- (ACTION ITEM: Mia & Coach Mary Pat) – Coach MaryPat and Mia connect with Lauren to onboard.
- (ACTION ITEM: Angie Jeffcoat & Sarah Clemens) – Angie will work with Sarah Clemens to onboard as Uniform/Spiritwear Key Volunteer
- (ACTION ITEM: Mia/Lauren) Reserve space at school for:
    - winter conditioning meeting
    - Interest meeting for Crew
    - Crew registration
    - Crew volunteer meeting (mandatory)
    - Any other dates that need added once we review the calendar.

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Coach's Report:

Coaches Present:

- Calendar Dates – once finalized get onto website.
- Looking for update on return of the Volturnis – Jonathan Leonhard will follow up with the repair shop; Mia and Betony need the final payment info and confirmation insurance has been finalized. (will add to NEW business section below)

Board Member Reports:

President – Mia Simpson
Working to fill Board and Volunteer positions
Going to start working on spirit nights until we can fill the 1st VP Fundraising board position
Suggested we plan in person Board meetings with zoom option for those that want that option.

1st VP (Fundraising) – OPEN

2nd VP (Registration) – Lauren Roget

Treasurer – Betony Conte –

- Financials – As of 10 Aug 2026
  - Checking account - $1,793.41
  - Money Market account - $61,904.06
- Income
  - MM interest - $85.08
    - June -$42.35
    - July - $42.73
  - Transferred $1000.00 from MM to checking
- Donations
  - NTR
- Paid Expenses
  - Debit card
    - NTR

Zelle transfer

- Angie Jeffcoat- $416.84 (James River food)
- Checks
  - Emma Drewry/tuition credit 3/6/24 - $50.00 (#2619)
- Bank charges
  - Service charge - $2.75

Owe Ruth Avelis $676.13 for postage and toner

Secretary – Rebecca Jami

- **2026-2027 calendar dates need added:** https://docs.google.com/spreadsheets/d/1nnF43J1GcILGx5ii75-9SKSGG9SDIq2_aVESt1-m8q8/edit?usp=sharing

- **Discuss structure and next steps** to begin planning recruitment/parent volunteer structure for upcoming season – need a volunteer coordinator

Director of Maintenance – OPEN

Director of Operations – Jonathan Leonhard

Key Volunteer Position Coordinator Reports:

Uniform/Spirit wear Coordinator: Sarah Clemens

Breakfast/Food Coordinator: Tatjana D'Arcangelo

New Business

- **ACTION ITEMS: Mia**
  - Meet with the school to identify the primary point of contact for reserving rooms.
    - Ashleigh Fitzgerald confirmed that **Cage** is the primary school contact for room reservations, with **Bricker** serving as an additional contact. Cage has already emailed Mia regarding the three upcoming events.
  - Work with Coach Kerrie to resubmit forms for previously requested upcoming events.
  - Confirm the boat flip date with Colgan – add to calendar.
  - Coordinate and schedule the Crew Interest Meeting.
  - Connect Jonathan Leonhard with Kevin Mellencopf to discuss support for the incoming exchange student from Spain.
  - Work with Betony to complete and submit the school's fundraising form.
- **ACTION ITEMS: Betony**
  - Meet with Ruth to obtain access to the fundraising accounts.
  - Partner with Mia to complete and submit the fundraising form to the school.
- **ACTION ITEMS: Rebecca**
  - Send Lauren and Jonathan the volunteer breakdown document. *(completed 8/14 – sent via Spond)*
- **ACTION ITEMS: Jonathan**
  - Share all board information and documentation previously provided by Don upon returning from vacation with Mia so she can record for future board use.
  - Follow up on past VASRA volunteer opportunities (previously coordinated by Don) and identify volunteer opportunities that can be used to encourage early volunteer commitments.
- **ACTION ITEMS: Mary Pat & Rebecca**
  - Clean up the Spond account by removing graduated members and updating group assignments.

Information / Notes

- The team has received permission to paint the parking spaces where the crew trailer is parked.

- New Board members were voted in – Jonathan Leonhard – Director of Operations & Lauren Roget as 2nd VP of Registration. Mia Motioned, Rebecca seconded – Board voted unanimous YES to both positions.

Next Meeting: September 9, 2026 at 7:00pm

Adjourned –
Motion: Rebecca
seconded: Lauren
7:55pm